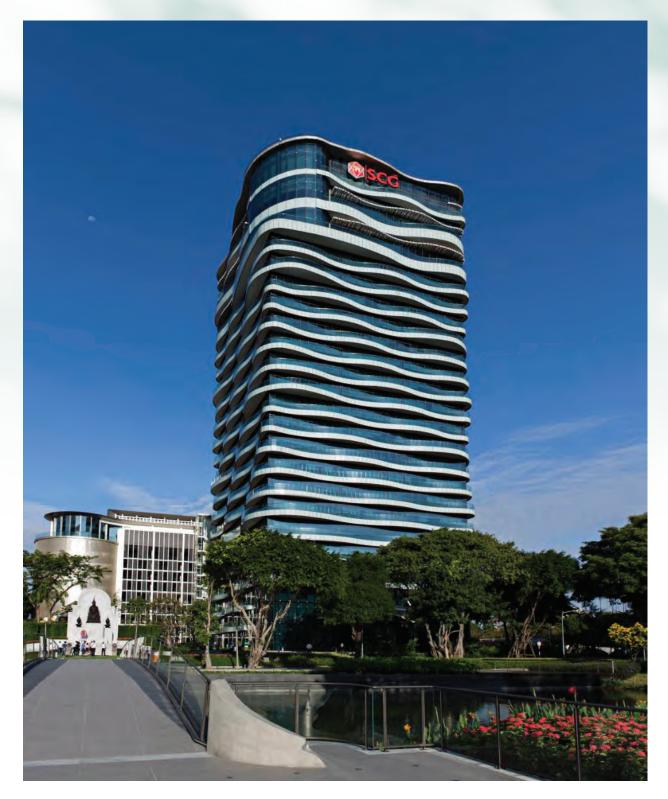




SCG can achieve its Sustainability goals and become a sustainable organization only when every company under SCG recognizes, understands, and cooperates in complying with "SCG Sustainable Development Framework" for the sustainable future of the organization, society, and our world.



# Message from the CEO

SCG's business philosophy, which consist of four core values - adherence to fairness, dedication to excellence, belief in the value of the individual, and concern for social responsibility – forms the foundation of the Company's business operation and has been its source of strength. Passed down through generations, this philosophy has condensed into SCG's corporate culture and earned trust among stakeholders, as evident both domestically and internationally. This is in line with SCG's vision to become a leader of sustainable business practices. To this end, the Company places emphasis on harmonizing a balance between economic, social, and environmental dimensions in an integrated manner under the principle of corporate governance, while also collaborating with stakeholders to drive the operations towards achieving the United Nations Sustainable Development Goals.

Amid the changes of the 21st century, such as digital transformation, environmental concerns, especially impacts of global warming, as well as an emerging disease that will likely become a major risk and trigger macro-level repercussions, SCG has adapted to enhance resilience and agility as well as continuously accelerated its human resource development and team's capability building to equip them against challenges and ensure stability moving forward. SCG has also undertaken mitigations to reduce natural resource consumption and environmental impacts in accordance with the principles of circular economy as well as elevate health and well-being, ultimately in order to accomplish the Net Zero Goal by 2050 and achieve its target of zero injury and zero illness organization.

In an effort to establish uniform practice across SCG and a consistent understanding among employees at all levels in order to achieve sustainability goals and effectively adapt to an evolving business context, the Company has reviewed SCG Sustainability Guidelines, drawn up in 2008, and formulated this SCG Sustainable Development Framework, in the purpose that every unit across SCG will implement this framework to accomplish the defined objectives and goals and create sustainable values for all stakeholders.

> Roongrote Rangsiyopash President and CEO, SCG December 2021

# **Foreword**

SCG is committed to business operations that are guided by environmental and social responsibility as well as profitability in order to achieve economic, social, and environmental sustainability under the principle of corporate governance. In addition, as stakeholders, customers, employees, contractors, suppliers, communities, investors, government and business partners, have increasingly prioritized sustainable development, SCG is driven to further enhance its capabilities in order to attain sustainable growth, drive business toward UN Sustainable Development Goals (SDGs) and ensure its adaptability to changes both on the regional and global.

This "SCG Sustainable Development Framework" is compiled with the goal of establishing an understanding of the significance and necessity of economic, social, environmental, and corporate governance actions among companies under SCG's supervision, encompassing concepts, policies, strategies, action plans, implementation, outcomes compared to the defined goals, and monitoring for the management of risks related to the organization's business strategies so as to ensure full compliance with SCG sustainable development framework.

SCG can achieve its sustainable development goals and become a sustainable organization only when every company under SCG recognizes, understands, and cooperates in complying with "SCG Sustainable Development Framework" for the sustainable future of the organization, society, and world.



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# **SCG** Sustainable Development Framework

Manager 41-2 OFO

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#### Sustainable development

refers to business conduct that achieves an economic, social, and environmental balance under the principle of corporate governance.

#### SCG

refers to

- The Siam Cement Public Company Limited and
- Subsidiaries of The Siam Cement Public Company Limited.

#### Company

refers to the Siam Cement Group Public Company Limited.

#### **Subsidiaries**

refer to

- 1. Any corporation or legal entity of which more than 50 percent of the voting stock is directly or indirectly owned or controlled by The Siam Cement Public Company Limited or
- 2. Any corporation or legal entity in which The Siam Cement Public Company Limited has the authority to introduce or implement its operating and financial policies to benefit from their activities.

#### Company directors

refer to the directors of the Siam Cement Group Public Company Limited.

#### Executive

refers to a supervisor who is responsible for managing operations to achieve objectives.

.....

#### Employee

refers to permanent employees under employment agreement, probationary employees and employees under special employment agreement made with and companies in SCG in every country where SCG operates.

#### Supplier/Contractor

refers to a seller/supplier, contractor, service provider, lessor or hire purchase provider who delivers goods or services to SCG.

#### Customer

refers to a purchaser and user of goods and service receiver.

#### Stakeholder

refers to persons or groups of persons who are directly or indirectly affected by a business operation of SCG, as well as those who may have interests in a business operation of SCG, or abilities to influence over the outcomes of a business operation of SCG such as customers, employees, communities, shareholders, government agencies, intellectual leaders, etc.

# **Business Philosophy**

SCG is committed to the concept of fair practice to all parties concerned by:

**ADHERENCE TO FAIRNESS** 

Providing clients and customers the best quality products and services at appropriate and fair

# **DEDICATION TO EXCELLENCE**

SCG earnestly focuses on advancements, the group is facing very keen competition.

# **BELIEF IN THE VALUE** OF THE INDIVIDUAL

SCG believes that employees are the most valuable assets.

# **CONCERN FOR SOCIAL** RESPONSIBILITY

By virtue of its philosophy of doing business with righteousness that has made possible the continuing progress of our company, that same philosophy will enable it to grow further along with the growing prosperity of the nation.

# **SCG Sustainable Development Framework**

SCG has established SCG Sustainable Development Framework by adapting international principles and guidelines and connecting them to SCG's 4 Core Values and corporate strategies so as to create uniform practice across all business units. SCG Sustainable Development Framework consists of sustainability issues that encompass economic, social, environmental, and corporate governance aspects, aiming to foster the sustainable growth in all regions and communities where we operate.

SCG considers sustainability issues on the basis of major trends on national, regional and global levels, opinions of key stakeholders, sustainability issues within the same industry, as well as potential risks and opportunities across the value chain.

#### **Guidelines from International Organization**

Sustainable Development Goals (SDGs)

UN **Global Compact** Principles (UNGC)

**United Nations** Framework Convention on Climate Change (UNFCCC)

**World Business** Council for Sustainable Development (WBCSD)

**Global Cement** and Concrete Association (GCCA)

International

**Guidelines for Establishing** 

Sustainable

**Development** Framework

SCG

World Resources Institute (WRI)

Guidance on Social Responsibility (ISO 26000)

International Labour Organization (ILO)

## **ESG Rating Agency**

**Dow Jones** Sustainability indices (DJSI) or S&P Global Corporate Sustainability Assessment (CSA)

Sustainalytics

Morgan Stanley Capital International (MSCI)

Carbon Disclosure Project (CDP)

#### **ESG Disclosure Framework**

Global Reporting Initiative (GRI)

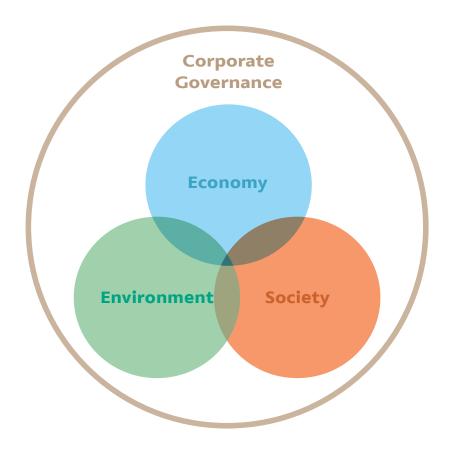
Sustainability Accounting **Standards Board** (SASB)

Task Force on Climate-related Financial Disclosures (TCFD)

Science Based Targets initiative (SBTi)

# **Corporate Governance**

Conducts business with fairness and transparency in compliance with national and international corporate governance principles as well as implements systematic risk management and internal control.



# **Economy**

Conduct business with the ultimate goal of creating mutual benefits throughout the value chain, meet the needs of customers, and enhance the quality of life and well-being of people in society through innovation.

# Society

Provide equal opportunities for all groups of people to reach potential development and quality society.

# **Environment**

Commit to sustainable environmental and natural resource conservation, resource efficiency, and the preservation of ecological balance.

# **Management of Sustainability Issues** and Materiality

SCG prioritizes driving its businesses towards sustainability. To this end, it has prescribed concrete approach for the management of sustainability issues as well as systematic processes, based on widely-recognized frameworks, such as GRI, SASB, and TCFD consisting five key processes, as follows:



# **Management of Sustainability Issues** and Materiality

Reference: Corporate Sustainability Guide for Listed Company by the Stock Exchange of Thailand, 2020

#### 1. Materiality

- Analyzing and assessing relationships between the business and stakeholders across relevant sustainability issues
- · Prioritizing the importance of sustainability issues related to the entire value chain of the business based on key trends of both global and regional level, the interest of key stakeholders, peer's materiality, risk exposure and opportunity generation across value chain
- · Defining business strategy with current and future risk factors
- · Verifying and developing continuously
- · Reviewing data compilation and disclosure procedures
- · Giving shareholders opportunities to express opinions through various channels



#### 2. Policy Establishment

- · Declaring purpose and commitment by announcing policies and goals for the acknowledgment of stakeholders
- · Designating responsible persons and clear roles in driving every sustainability
- · Fostering understanding and engagement among executives, employees, and stakeholders to ensure that relevant concepts, implementation, and roles and responsibilities are consistent and fully integrated with the policies and goals



#### 3. Strategy Formulation

- · Formulating strategies that are consistent with the policies and goals of the business
- · Formulating short-, medium-, and long-term action plans to minimize major risks as well as improve resilience and opportunities for sustainable business growth alongside

the value creation for key stakeholders

- · Defining indicators that show outcomes in terms of value or worth
- · Defining data that should be monitored and reported to continuously improve performance and promote quality management



#### 4. Implementation

- · Encouraging employees to recognize the significance of following the Sustainability Management Approach
- · Utilizing suitable management tools, technology and innovation to enable and ensure that each unit follows the action plans and improve its operations continuously
- · Putting in place a system for collecting, monitoring and tracking performance
- data, and clearly designating responsible persons to ensure the regular availability of correct, reliable, and transparent data
- · Communicating vital information and the operating results to employees at all levels
- · Organizing knowledge enrichment training and capability building to keep employees up-to-date on current situations and enable them to appropriately manage risks that may affect the business in the future



#### 5. Review and Report

- · Validating the performance measurement and data collection methods on a regular basis to ensure that the quality and reliability of data meet relevant standards
- Investigating performance and non-compliance, analyzing weaknesses and strengths, and summarizing lessons learned so as to set appropriate corrective and preventive actions
- · Having data reviewed, verified or certified by an external organization under certain circumstances
- Improving operational guidelines to continuously maximize efficiency and quality
- · Reporting and communicating the sustainability performance to stakeholders on a yearly basis in compliance with internationally accepted disclosure frameworks with transparency and reliability, as well as reflecting both successes and areas for improvement



# Stakeholder **Engagement**

Stakeholders are individuals or agencies that are directly and/or indirectly related to the business. As each group of stakeholder has different relationships, roles, and impacts on the business operations, SCG actively strives to enhance and elevate its capabilities to appropriately respond to their needs and expectations across the value chain for the sustainability of its business operations and the continuous growth of the organization.



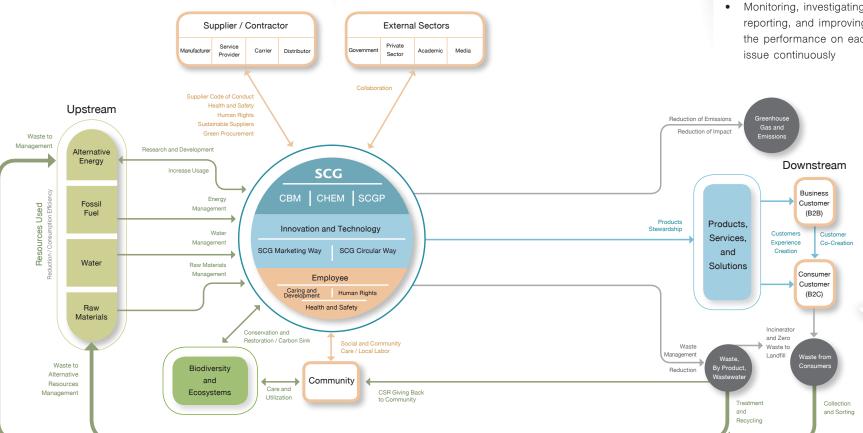
- Assessing the roles and importance of all stakeholder groups across the value chain regularly on a yearly basis
- Prioritizing the stakeholder groups that may impact business operations
- Surveying the interests and expectations of the stakeholders

- · Promoting good relationships with stakeholders through communications, public relations, and activities
- Analyzing the relationships between the business and stakeholders in each activity conducted
- Formulating suitable strategies and approaches to reduce impacts on business operations and collaboratively creating value with stakeholders

Stakeholder

**Engagement** 

- Compiling sustainability issues of interest for stakeholders across the value chain and formulating appropriate approaches for impact management
- Monitoring, investigating, reporting, and improving the performance on each issue continuously



# Circular Economy

# **Key Activities in the Value** Chain

There are five key interconnected and interrelated activities from upstream to downstream where stakeholder engagement is required and which must be managed in accordance with sustainability management across economic, social, and environmental dimensions under the principle of corporate governance.

#### 1. Inbound Logistics

Activities with contractor/suppliers or providers of raw materials or resources for product manufacturing or service development

#### 2. Operations

Activities that create value by transforming raw materials or resources into sellable products and services

#### 3. Outbound Logistics

Activities that deliver products and services to customers

#### 4. Marketing and Sales

Activities that involve prompting customers to decide to purchase products and services

#### 5. After Services

Activities that promote positive customer experiences after purchasing such products and services, taking into account their sustainable utilization throughout the life cycle until the end of their useful life

Reference: Corporate Sustainability Guide for Listed Company by the Stock Exchange of Thailand, 2020

# Governance

Structuring the organization to ensure efficient, transparent, and accountable management

Fostering
confidence among
all stakeholders
in the organization's
ability to achieve
continuous growth
and long-term
value creation

SCG is committed to not only compliance with both national and international corporate governance principles in its business operations but also fairness, transparency and responsibility towards stakeholders and society, with systematic risk management and internal control. In addition, it complies with both domestic and international laws and regulations applicable to its business operations, with the directors demonstrating leadership roles in adopting and applying SCG's business philosophy, the principles of good governance, and SCG Code of Conduct.

SCG intends to develop its organization into a model of corporate governance excellence, build trust among shareholders and stakeholders, as well as grow returns and enhance its competitiveness sustainably.

# Key Governance Activities



# **Principles of Good Corporate Governance**

SCG complies with the Corporate Governance Code of the Securities and Exchange Commission (SEC) and the Stock Exchange of Thailand (SET), which stipulates the following principles:

Establishing
clear leadership
roles and
responsibilities
of the board

Nurturing innovation and responsible business

Defining objectives that promote sustainable value creation

Strengthening
effective risk
management and
internal control

Strengthening board effectiveness

Ensuring disclosure and financial integrity

Corporate
Sustainability Guide
for Listed Company
by the Stock
Exchange of
Thailand, 2020

Reference:

Ensuring effective CEO and people management

Ensuring
engagement and
communication
with shareholders

# **Enterprise Risk Management**

Enterprise risk management is a key process for enabling the organization to achieve its sustainability objectives and goals and adhere to the principle of good corporate governance. This process also creates value added for the organization, shareholders, and stakeholders. The board of directors, executives, and employees of the organization must understand and attach importance to the risk management as it is everyone's role and responsibility to manage risks within their scope of work.

## **Major Risks**

- Input risk
- Business risk
- Compliance risk
- Environmental, social and governance (ESG) risk
- Hazard risk
- · Emerging risk
- Others

# Risk Management Guidelines

- Considering both threats and opportunities from future risk events
- Fostering an enterprise risk management culture
- Managing risks to achieve target results in the following three areas:
  - Medium to long-term strategies
  - Investment projects
  - Operations
- Adopting the Integrated GRC Guideline

# Risk Management Process

- Risk/opportunity identification
- 2. Risk/opportunity assessment
- 3. Risk response
- Reporting and monitoring

See more details in SCG's Risk Management Handbook



# **Integrated GRC**

SCG manages the businesses in accordance with Integrated GRC principle in order to enable employees at all levels working together efficiently based on the SCG four core values, taking into account risk and compliance management to ensure sustainable growth. SCG GRC e-Rulebook has been developed to compile information related to Integrated GRC and define GRC expected behaviors in order to provide concrete guidance and methods for adopting Integrated GRC.

# Fostering an Enterprise Risk Management Culture

- Assigning the management to serve as a role model and communicate the significance of risk management by establishing the risk common language as well as methods for practical applying the risk management at work
- Standardizing risk appetite and risk assessment criteria
- Defining the roles and responsibilities of each risk owner
- Including the risk management in the agenda of key meetings
- Prescribing risk management programs for the training and development of directors, executives, and employees and building awareness among employees from the first day of employment
- Promoting the experience sharing across the organization in order to continuously communicate the benefits of risk management



# Internal Control

Internal controls are mechanisms for assessing the effectiveness and efficiency of the organization's operations, thus ensuring transparency and compliance with relevant laws and regulations. Internal controls also help alleviate negative impacts, reduce the likelihood of risks that may affect business operations, and ensure resource efficiency in the organization through the regular monitoring, assessment, and improvement of the operational systems to constantly maintain efficiency.

# **Components of Internal Control**

According to the Committee of Sponsoring Organizations of the Treadway Commission (COSO) Framework, internal control consists of five components:

#### **Control Environment**

Establishing internal control measures and methods for the organization as well as a management structure and chart along with the scope of authority, roles, and responsibilities, and operational protocols to ensure uniform practice.

## Risk Assessment

Establishing risk management as part of the management, regularly monitoring risk management outcomes, conducting quarterly reviews, and carrying out risk assessment at least once a year.

# **Control Activities**

Establishing adequate and sufficient control to prevent major risks in every role and at every level of the operation.

#### Information and Communication

- 4.1 Information: Putting in place efficient and secure systems for document management, accounting, and information processing to ensure that executives and employees receive accurate and complete information.
- 4.2 Communication: Putting in place an efficient system for two-way communication between executives and employees and for communication with external stakeholders.

#### **Monitoring Activities**

Monitoring and assessing the measures and internal control systems, with a system in place for reporting the outcomes to the management systematically and continuously, along with Control Self-Assessment (CSA) so as to conduct analysis and solve issues in a timely fashion.



# **Internal Control Structure According to the Three Lines Model**

Internal control must be governed by a suitable structure and process that classifies roles, authorities, responsibilities and accountability in accordance with the Three Lines Model.

# Governing bodies

These include the Board of Directors and the Audit Committee and are responsible for supervising the management and the internal audit office to ensure that they are effective and able to achieve goals, work in sync with each other, and protect the value of the organization.

They manage into two roles: 1<sup>st</sup> Line role: Operations units, such as frontline workers 2<sup>nd</sup> Line role: Support units that provide assistance with risk management

# Internal Audit Office

This unit is independent from the management to maintain fairness. authorities, and credibility and is responsible for providing recommendations on the adequacy and effectiveness of corporate governance and risk management for continuous improvement.

Reference: Corporate Sustainability Guide for Listed Company by the Stock Exchange of Thailand, 2020



# **Corporate Governance Audit**

- · Auditing the performance of duties and operations to ensure compliance with policies, guidelines, authority manuals, work manuals, and relevant laws, rules, and regulations
- Risk-based auditing to achieve the objectives of the organization
- · Assessing the efficiency and effectiveness of the risk management system, control system, and corporate governance system

Reference: Corporate Sustainability Guide for Listed Company by the Stock Exchange of Thailand, 2020

# **Corporate Governance Review**

- Analyzing audit results to identify trends and causes of structural or systemic problems
- Improving or revising the internal control structure or system to ensure adequacy and sufficiency and prevent gaps that would compromise efficiency
- Submitting suggestions by the internal audit office, the Audit Committee, and the Risk Management Committee to the Board of Directors to inform corporate governance review at least once a year
- Reviewing important policies and practices on a regular basis to keep the internal control system adequate, sufficient, and suitable for the operational environment

# **Audit and Review Governance**

SCG mandates regular audits, assessments, and reviews of corporate governance to analyze, assess, and improve its operations and ensure checks and balances with the goal of controlling and preventing risks of frauds, non-compliance, and errors, reducing repetitive tasks to maximize efficiency and reduce operational costs, elevating the corporate management efficiently and effectively, creating added value to the organization, and achieving the defined goals in a sustainable manner.

# **Communicating Governance to Stakeholders**

SCG communicates corporate governance policies, directions, and performance to internal and external stakeholders on a regular basis to foster confidence and accurate understanding. Suitable strategies, methods, forms, and orders of communication are also established for each group of stakeholders, situation, timeframe, and local culture.

## **Communication with Internal Stakeholders**

SCG seeks to communicate in order to foster awareness, uniform understanding, and transparent collaboration, which will lead to a good corporate governance culture. Two forms of communication are employed.

**Downward Communication** refers to communication from the Board of Directors and executives to employees or operations officers:

- Policies, goals, objectives, action plans, and directions of the organization
- Assessment results, remuneration, and welfare
- Continuous employee development

**Upward Communication** refers to communication from employees or operations officers to executives and the Board of

- Reporting performance, problems, or obstacles; seeking consultation; and giving opinions
- · Whistleblowing on other employees or executives

# **Benefits of Upward** Communication

- Obtaining information that can lead to improvement or solve problems or obstacles to keep operations efficient
- Obtaining information that informs the formulation of the organization's goals, policies, and directions
- Fostering participation in organization development and promoting employee engagement

#### **Communication with External Stakeholders**

SCG communicates to external stakeholders to develop understanding by disclosing basic information on corporate governance and performance as well as listens to the opinions of external stakeholders.

# **Basic Information on** Governance

- Corporate governance policy and ensuring compliance with the policy
- Ensuring suitable internal control and audit systems
- Performance assessment according to the corporate governance policy
- · Consistency with national and international corporate governance practices

# Information on Governance **Performance**

- Reporting the performance of the Board of Directors, the Audit Committee, and the other sub-committees
- Information on director nomination, development, meeting attendance, remuneration, and performance assessment
- Providing various disclosure channels, such as the SET Portal, the Company's website, as well as other publications and media, such as annual reports and sustainable development reports

# **Listening to Opinions** of External **Stakeholders**

- Organizing at least one external stakeholder listening session
- Providing easily accessible and safe whistleblowing channels

Reference: Corporate Sustainability Guide for Listed Company by the Stock Exchange of Thailand, 2020

Directors:

# **Business Ethics**

Cultivating ethics and responsibility towards the organizations and stakeholders among personnel at all levels

good governance in the corporate

Business ethics, coupled with a corporate governance culture as well as a structure and process for ensuring compliance, are vital for an organization in achieving its goals. To this end, SCG organizes training sessions and activities to foster awareness, knowledge, and understanding and enable employees to properly and efficiently adopt SCG Code of Conduct.

# **Policies and Guidelines**

- SCG Code of Conduct
- SCG Corporate Governance Principle



# **Implementation Framework**

#### 1. Establishing Clear Guidelines

- Creating SCG Corporate Governance Principle and SCG Code of Conduct
- · Establishing operational systems and procedures to ensure proper and thorough adoption of SCG Code of Conduct

#### 2. Training, Managing, and Monitoring

- Communicating practices to and organizing business ethics training for relevant parties on a regular basis
- · Conducting ethics e-testing for employees to promote compliance with the Corporate Governance Principle
- Creating and overseeing a corporate culture to ensure proper compliance with the Code of Conduct
- Instituting processes for controlling and monitoring compliance with laws related to securities and stock exchange, rules, regulations, and other relevant laws

#### 3. Establishing a Whistleblowing System

- · Communicating the availability of the whistleblowing channels to stakeholders
- Tracking complaint handling and taking action effectively against violation of the Code of Conduct
- Compiling, recording, and disclosing information related to complaints and violation of the Code of Conduct to foster confidence among stakeholders
- Reporting the results of compliance performance with the Code of Conduct to responsible committees

# **Major Ethical Issues** in Business

- Anti-corruption
- Conflicts of Interest
- Whistleblowing Unethical Practices
- · Confidentiality of Information
- Antitrust/Anti-Competitive Practices
- Use of inside information for personal benefits
- · Safety, Health, and Environment
- Discrimination
- Human Rights
- · Diversity and Inclusion
- Data Privacy
- Others

# **Policies and Guidelines**

- SCG Environment and Climate Policy
- SCG Supplier Code of Conduct
- Sustainable Procurement Framework

- Guideline for Green Procurement
- Implementation Manual of Guideline for Green Procurement

# **Sustainable Supplier/ Contractor Management**

- Manage suppliers/contractors for risk prevention and to generate business opportunity for mutual growth
- Conduct supplier/contractor analysis and assessment for annual certification

mitigate possible risks to business operation, while opening

up possibility for business collaboration that allows us to grow sustainably alongside our suppliers/contractors.

# **Implementation Framework**

## Supplier/Contractor Analysis

- Select suppliers/contractors with potential to collaborate and for sustainable mutual business growth
- Spend analysis and risk assessment in tandem with ESG approach through risk prioritization

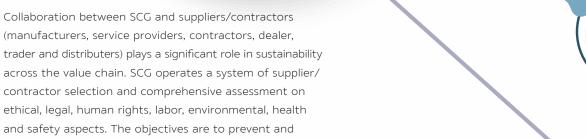


## Planning Supplier/Contractor Development

- Strengthen performance capacity to bring it in correspondence with risk
- Build on supplier/contractor's competitiveness to grow alongside SCG

# **Employee and Supplier/Contractor Development**

- · Promote work in line with ESG approach and networking to multiply sustainability results
- Build capacity of procurement staffs and share knowledge among procurement officers in public and private sectors
- Educate suppliers/contractors on SCG Supplier Code of Conduct practices



# Supplier/Contractor Assessment to Reduce Risk in the Supply Chain

- Evaluate compliance with SCG Supplier Code of Conduct
- Assess and certify supplier/contractor annually

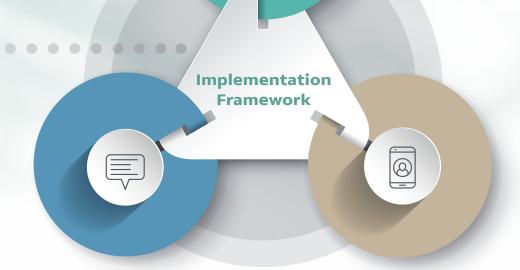
#### **Customer Experience Analysis**

- Identification of problems and needs, selection and purchasing behavior, use of products, services and solutions
- Analysis of customer satisfaction survey results as inputs for systematic improvement



- Develop capability to respond to a diverse range of customer needs
- Generate innovation for sustainability and trust in products, services and solutions

SCG focuses on being a customer-centric enterprise by way of close and consistent relationship building to understand needs of different segments. On that basis we enhance our capability to respond corporate, business, and consumer groups through B2B2C marketing principles to place firm confidence in SCG products, services and solutions which are driven by innovation for better living and sustainability.



#### **Customer Satisfaction Survey**

- Set customer satisfaction target
- Fix proportion of customers to be surveyed per total, or representative sampling for significant statistical weighting of the survey
- Organize customer satisfaction survey on products, services and solutions
- Collect data on proportion of satisfied customers per total of survey respondents
- Share survey results with the general public

#### **Enhancing Customer Experience**

- Use digital technology to support customer service to partner, supplier and all groups
- Connect virtual customer experience with offline service points for maximum convenience and satisfaction
- Deliver innovative products, services and solutions that meet customers' need sustainably

SCG develops products, services, and solutions that meet the needs of consumers in an eco-friendly and responsible manner, taking into account health, safety, and the environment through the life cycle and the value chain to prevent or minimize impact and maximize value such as Reduce Energy Consumption, Greenhouse Gas Reduction, Reduced Resource Use, Extended Life Product and Health or Hygiene Products, etc. To this end, innovation and technology are employed as tools to develop products and services that maximize benefits for customers and to expand sales channels for SCG's products, services, and solutions.



# **Products and Services** Responsibility

- Uplift product, services, and solutions responsibility guidelines to cover health, safety, and the environment at every step across the life cycle of the products
- · Conduct risk assessment and review measures at every step on a regular basis

# **Implementation** Framework



# **Policies and Guidelines**

- Quality Management Systems
- · SCG Environment and Climate Policy
- SCG Green Choice Guidelines

# Response to Emergencies Due to the Use of Products, Services, and Solutions

- Establish standards for responding to complaints and emergencies, from investigation to analysis and management
- · Conduct drills and exercises in preparation for emergencies

## Establishment of Product, Services, and Solutions Responsibility Guidelines

- Analyze market demand, shifts in social trends, and diverse consumer needs
- Develop comprehensive solutions that go beyond only product sales
- Develop high value added products that are friendly to health, safety, and the
- environment
- Protect health and safety throughout the process, from design to manufacturing and prepare warning labels according to international standards

### Research and Development of Sustainable Products, Services, and Solutions

- · Utilize technology and innovation to develop products, services, and solutions that are higher in quality and offer greater commercial value than existing ones
- Conduct Product Hazard Analysis (PHA) at every step, from production to transportation, storage, usage, and post-consumer management
- Develop and elevate health, safety, and environmental standards



- Improve the diversity of the products to cater to consumer needs appropriately
- Develop environmental labels, including self-issued certifications and certifications issued by trusted external organizations



#### **Employee and Contractor Development**

Organize activities to educate relevant employees and contractors and establish an understanding of product, services responsibility among them on a regular basis

# Assessment to Elevate the Quality of Product, Services, and Solutions

- Conduct Life Cycle Assessment (LCA) on products
- Conduct internal and external management systems assessment on products, services, and solutions responsibility on a regular basis
- Report product, services, and solutions responsibility performance

- according to standard to ensure operational efficiency
- Pursue product sustainability certifications by institutions that meet international standards, and disclose information to the public

# **Policies and Guidelines**

- SCG Privacy Policy
- SCG e-Policy

# **Implementation**

# **Framework**

# **Protection Against Cybersecurity Threats**

- Establishing cyber incident response plans and conducting drills regularly
- · Formulating Disaster Recovery Plans (DRP) to accommodate emergencies and allow operations to continue via a backup site
- Installing tools that increase data security and help prevent cyber attacks
- · Strictly complying with SCG e-Policy



# Personal Data Protection

- Strictly complying with SCG Privacy Policy
- Informing data owners upon any change, modification, or addition to personal data protection policies and privacy policies

# **Employee Training and** Development

- Organizing regular training to raise awareness on the use of information technology, protection against cyber threats, and personal data protection principles
- Requiring employees to take a test on SCG e-Policy every year



# Auditing

- · Subjecting the computer system used for manufacturing control to cyber risk assessments by internal and external parties
  - Assessing risks and auditing operations to maintain compliance with personal data protection laws and SCG Privacy Policy at all times

# SCG places great emphasis on protecting cybersecurity to prevent risks arising from losses of essential data, which would negatively impact the credibility and business operations. SCG Privacy Policy has thus been instituted as a framework for personal data management to ensure that the rights of customers, shareholders, employees, and other stakeholders will be fully protected in compliance with personal data protection laws.

**Cybersecurity and Data** 

• Preventing risks of cybersecurity threats

· Protecting personal data by strictly complying with SCG e-Policy

with strictly complying with SCG Privacy

**Privacy** 

Policy

# **Human Rights**

- Conducting business that respects human rights throughout the value chain
- · Cultivating a sense of responsibility and fostering knowledge and understanding of human rights

SCG places importance on human rights and regards them not only as a matter of rights but also as inclusive of the respectful, dignified and accept differences of individuals. To this end, SCG has formulated human rights policy and guidelines that are consistent with standards, universal practices as well as domestic and international laws for the entire value chain.

# **Policies and Guidelines**

- SCG Code of Conduct
- SCG Supplier Code of Conduct
- Human Rights Policy
- Diversity and Inclusion Policy
- SCG Privacy Policy
- · UN Guiding Principles on Business and Human Rights: UNGP and International Labour Organization: ILO

# **Implementation Framework**

## Establishing Policies and Human Rights Due Diligence Process

- Clearly and complete policies that are consistent with standards, universal practices and relevant laws
- Human rights risk management and due diligence process which cover stakeholders throughout the value chain
- Mitigation and remediation actions for affected parties of the organization
- Grievance mechanism through whistleblowing system



#### **Employees and Suppliers/Contractors Development**

- Publicizing relevant practices and providing training to employees

# Supervising the Organization to Respect Human Rights with the Participation of All Levels

- Conducting human rights due diligence across Three Lines Model
- Supervising and providing grievance mechanisms through which stakeholders can conveniently and safely submit suggestions, complaints, and concerns
- Disclosing information and news on the implementation of the organization according to human rights policy

#### Responding to Human Rights Complaints and Violations

- Handling complaints efficiently within a suitable and clearly defined timeframe
- Implementing remediation actions for affected parties suitably and efficiently



# **Labour Practices** with Fairness

- · Caring for all employees and contractors with fairness
- Embracing diversity and inclusion
- Providing equal opportunities for all employees without discrimination

SCG treats its personnel and conducts human resources management with fairness in every process, from employment, promotion, remuneration, disciplinary actions, complaint handling, transfer or the giving of new assignments, performance evaluation, training and development, career advancement planning, all the way to safety and occupational health, determination of working conditions (working hours and remuneration), and employment termination. This is in order to attract and retain competent and virtuous employees and drive the organization towards

# **Policies and** Guidelines

- SCG Code of Conduct
- SCG Supplier Code of Conduct
- Stakeholder **Engagement Policy**
- Human Rights Policy
- Diversity and Inclusion Policy
- SCG Privacy Policy

## Establishing Policies and Practices for Fair Treatment of Labour

Examples of policies and practices

prosperity.

- · Do not discriminate against employees and contractors because of differences in physical, mental, ethnicity, nationality, religion, sex, age, education or any other matter
- Freedom of association and unionization for the promotion and protection of employees and contractors rights related to work

# Promoting Fair Treatment of Labour

- Publicizing policies among employees within the organization and stakeholders across the value chain
- Publicizing relevant practices and regulations and providing training for employees to foster adherence throughout the organization
- Initiating projects promoting embracing diversity and inclusion
- Disclosing and communicating information on the Company's activities related to treatment of labour to foster confidence among stakeholders

# **Implementation Framework**

#### Governance

 Defining indicators in line with international standards for performance measurement, management, risks reduction, and competitive advantage enhancement

#### Examples of key indicators

- Number of employees/Ratio of remuneration/ incentives compare with female and male
- The average hours/amount spent on training and development per person
- Grievance mechanism through whistleblowing system







# **Human Capital Development**

- Managing human resources and caring for all employees with fairness
- Continuously developing employee potential, skills, and competency

SCG believes that **employees are its most valuable** 

resources. As such, it places great emphasis on employee selection and development to equip them with necessary knowledge and skills for current and future changes by continuously building a systematic learning culture so that employees can work with full potential and help drive business growth according to the organization's strategies.

# **Policies and Guidelines**

- · Stakeholder Engagement Policy
- SCG Basic Principles for Human Resources Management
- Human Resources Management Regulations, Rules, and Guidelines



#### **Human Resources Selection**

 Instituting an efficient and fair selection system to acquire employees who are both competent and virtuous

**Implementation Framework** 

#### Management and Caring

- Managing human resources so that they are assigned suitable jobs, duties, and responsibilities
- Managing wage and remuneration on the basis of fairness and equitability by comparing with other companies in the same industry
- Providing welfares that are beneficial and necessary for employees, taking into account the capability of the organization
- Adjusting employee welfares in accordance with social and economic changes and business direction

# **Human Resources** Development

- · Fostering a systematic learning culture that continuously enhances and enriches employee skills according to their responsibilities and business operations
- · Providing selfdevelopment opportunities to employees and formulating transfer plans for career advancement
- Conducting performance assessment systematically and clarify to employees in a straightforward manner for continuous development and improvement



# Fostering Employee Engagement

- Formulating action plans and activities for enhancing employee engagement in order to retain competent employees
- Conducting employee engagement surveys and analyzing the results to further improve employee care

# **Health and Safety**

- Enhancing occupational health and preventing work-related illnesses, travelling and transportation
- Building a safety culture and reducing work-related injuries, travelling and transportation

SCG aims to ensure that its employees, contractors, and all parties involved are healthy and safe at workplace, travel and transportation and remain injury and illness-free. To this end, it has put in place an occupational health and safety system that focuses on proactive risk management and building an organization-wide safety culture to promote understanding and compliance among workers at all levels.

# **Policies and Guidelines**

- SCG Safety Framework
- Safety Management System for Goods Transportation and Road Safety
- SCG Safety Performance Assessment Program (SPAP)
- Process Safety Management (PSM)
- Life Saving Rules





# Development of an Occupational Health and Safety Management System

- · An occupational health and safety management system that meets international standards
- · A management system for goods transportation safety and road safety
- · A contractor safety management
- · Defining indicators according to international standards for monitoring, measurement, management, and risk reduction

## Establishment of Policies and Guidelines

- Establishing an occupational health and safety policy and a management structure to ensure effectiveness
- Using result of performance analysis to review policies, plans and measures for continuous improvement

# **Implementation Framework**

#### Monitoring and Assessment

- Assessing safety performance by Safety Performance Assessment Program on a regularly basis
- Monitoring performance by internal and external parties according to international standards
- Disclosing and communicating information to build up stakeholder confidence





# **Employees and Contractors** Development

- Developing knowledge and competency for operational safety according to each employee's risks, roles, and responsibilities
- Building a safety culture by regularly cultivating occupational health and safety awareness

#### Governance

- · Assessing risks and establishing guidelines, standards, operational procedures and rules according to the risk
- · Ensuring readiness and conducting drills in preparation for emergencies according to the risk of organization
- Establishing a system for reporting, investigating, and analyzing incidents

# **Implementation Framework**

# **Corporate Social** Responsibility

- Managing operational impacts to prevent conflicts with communities
- Developing the quality of life in communities and fostering sustainable self-reliance
- · Fostering engagement among one another in creating an inclusive and shared-value society

SCG strives to achieve business growth alongside developing communities and society, paying particular attention to solving livelihood and quality of life problems, reducing social inequality, and restoring ecological balance. To this end, the Company provides assistance to enable communities to learn and understand their issues, develop and adjust to build up immunity and solve problems by themselves, and ultimately share and extend their success to other communities.

# **Policies and Guidelines**

- Human Rights Policy
- Stakeholder Engagement Policy
- Guidance for Stakeholder Engagement

# **Establishing Policies and Guidelines**

- Establishing policies or strategies, key issues, and projects or activities to serve as operational guidelines across the organization
- Designating responsible persons, both at managerial, supervisory and operational levels

#### Fostering Engagement

- · Disclosing and communicating information to foster confidence among stakeholders
- Studying expectations and prioritize stakeholders to design engagement building
- Establishing guidelines to ensure the effectiveness of activities and the co-creation of long-term value with stakeholders
- Developing a complaint channel that stakeholders can access in order to collect suggestions and develop activities that meet their expectations and needs



#### Assessing the Effectiveness of Activities

- Assessing benefits that the organization receives in terms of quantity/value/economic returns
- Analyzing Social Return on Investment (SROI) with internationally accepted tools or in accordance with international standards, such as LBG Measurement Framework, WBCSD Social & Human Capital Protocol



# Implement Climate Actions

· Act according to the the goal

- climate policy to achieve

**Implementation** 

Framework

#### Foster Stakeholder Collaboration

- Communicate the policy to internal and external stakeholders, for impact mitigation and creation of business opportunity
- Drive climate awareness and urgency of climate change to motivate stakeholders throughout the value chain
- Collaborate with stakeholders for climate actions network including nation and global level

SCG sets greenhouse gas emissions reduction targets according to the Paris climate agreement's goal to limit the global temperature increase by 1.5 degrees Celsius, and Net Zero in 2050. SCG has formulated strategies, governance, and actions in earnest, as well as adopting the quideline of Task Force on Climate-Related Financial Disclosure to mitigate climate risk and create business opportunities and to address changes coming from the shift to a low-carbon society.

**Climate Change** 

management

value chain

· Resilience through risk and opportunity

. Mitigate climate change impacts by reducing greenhouse gases across

# **Policies and Guidelines**

- SCG Environment and Climate Policy
- SCG Environmental Management Framework
- SCG Environmental Performance Assessment Program
- SCG Risk Management Process

# Set Goal, Approach and Strategy

- Establish a climate governance structure led by top executives, and incorporating it as part of annually Performance Management System and remuneration consideration
- Enact SCG Risk Management Process in formulating approach, strategy and measures to manage risk and opportunity, including physical and transition risk
- Set target of GHG emissions reduction, accompanied by short, medium, and long-term indicators

#### Monitoring and Verification

- Monitor and report greenhouse gas emissions that covers direct and indirect emissions across the value chain
- Analyze and benchmark the trends against target in line with international standards
- Disclose climate change related information in line with international guidelines such as TCFD, CDP, and SBTi

- Set the mitigations to reduce greenhouse gas for the whole value chain
- Apply economic tools to incentivize emissions reduction, including Internal Carbon Pricing (ICP)

# **Examples of Greenhouse Gas Reduction Initiative**

- · Increase the share of biomass and renewable energy use
- Innovate the lower-carbon products and services across the value chain
- Remove greenhouse gases with technologies and Natural Climate Solution

# **Energy** Management

- Manage the energy consumption which highest efficiency and values according to circular economy principle
- Use alternative fuel and alternative energy, while ensuring energy-supply stability

Maintaining stability and managing energy portfolio to ensure an appropriate balance of energy sources taking into account volume, quality and pricing in the context of potential volatility of energy supply. Increase the share of alternative fuel and alternative energy use, while reducing fossil-fuel reliance, which leads to further greenhouse gas emissions reduction. Energy conservation and efficiency figure prominently in the picture, alongside optimization of the circular economy principle of waste-to-energy practice.

# **Implementation Framework**

# **Policies and Guidelines**

- SCG Environment and Climate Policy
- SCG Environmental Management Framework
- SCG Environmental Performance Assessment Program
- SCG Risk Management Framework

#### Set Goal, Approach and Strategy

- Establish energy management governance led by top executives
- Follow SCG Risk Management Framework in charting policy, approach, strategy and measures to manage business risk and opportunity holistically and appropriately
- · Set energy management targets and performance indicators over short, medium and long term

# **Energy Management**

- · Take measures to improve energy efficiency, increase share of alternative fuel and alternative energy
- · Monitor energy outlook alongside stakeholders to strengthen efficiency of energy management
- Reinforce knowledge and awareness of energy management among stakeholders

#### Monitoring and Verification

- · Report and analyze of energy efficiency trend benchmarked against target in line with international standards
- Conduct regularly performance review and verification by external auditors
- · Assess risk, opportunity and impact in regular update to top executives



# **Water Management**

- Manage water-related risk in all business operation sites according to international standards
- Increase water use efficiency with high technology according to international
- · Efficiently manage wastewater treatment and reuse treated water

With climate change affecting water volume at source, SCG integrates international water-related risk management tools in collaboration with stakeholders. The purpose is to manage water usage from end to end, enhance efficiency of water use in production processes to maximize water use from water withdrawal. Efforts are invested towards efficient wastewater treatment and increased usage of treated water in consideration of preventing damage to business and society.

# **Policies and Guidelines**

- SCG Environment and Climate Policy
- SCG Environmental Management Framework
- SCG Environmental Performance Assessment Program
- SCG Risk Management Framework

# et Goal, Approach and

- Define water management governance with top executives' leadership
- Formulate water management strategy along with clear targets and indicators
- Closely monitor trends and collaborate on water-resource management with stakeholders

## Water Risk Management

- Apply international risk assessment tools and integrate local area data in all business
- Analyze water situation and identify locations exposed to water-related risk
- Assess risk and opportunity in all aspect including water volume and quality, laws and water price/tariff structure, and conflict with stakeholders
- · Regular update of water risk management to the top management
- Support water to community and agriculture, to manage risk of potential conflict with community

# **Implementation** Framework

# Managing Risk-exposed Sites

- Conduct modelling of water scenarios to forecast volume in external water sources
- Conduct Business Continuity Management (BCM) plan
- Prepare Business Contingency Plan (BCP) for water supply

# Increase Water Use Efficiency

- Reduce water use in production
- Treat wastewater in compliance with relevant standards
- Maximize reuse of treated water
- Rehabilitate water-related ecosystems
- Enhance capability of operational staff and raise awareness among stakeholders

## Monitoring and Evaluation

- · Conduct performance reporting against target that have been set in line with international standards
- · Systematically monitor and prevent the environmental violation (water use and water discharge), investigate and have mitigation plan in place to prevent the reoccurrence, and regularly report to top executives
- Conduct assurance for data/performance report by external party

# **Resource and Waste** Management

- Manage resource and waste according to 3Rs concept (Reduce-Reuse-Recycle) and Circular Economy principles throughout the supply chain
- · Apply technology and innovation for optimization of resource use, recycling and reusing

Risk of limited natural resource and shortage, coupled with impact of waste on society and environment, SCG manages resource and waste according to the principles of 3Rs (Reduce-Reuse-Recycle) and circular economy throughout the supply chain. These principles govern design, material selection, production efficiency, appropriate waste management and reuse, aiming at optimization of materials' value and utilization.

# **Policies and Guidelines**

- SCG Environment and Climate Policy
- SCG Environmental Management Framework
- SCG Environmental Performance Assessment Program

# **Implementation Framework**

#### Set Goal, Approach and Strategy

- · Define governance structure with top executives' leadership
- Formulate policy, strategy, clear quantitative targets and indicators

#### Resource Management

- Aggregate used materials from production processes and consumption for recycling to be raw materials and alternative materials as substitute of virgin materials
- Develop products, services, solutions and business models according to Circular Economy principles to optimize resource and material use

#### Waste Management

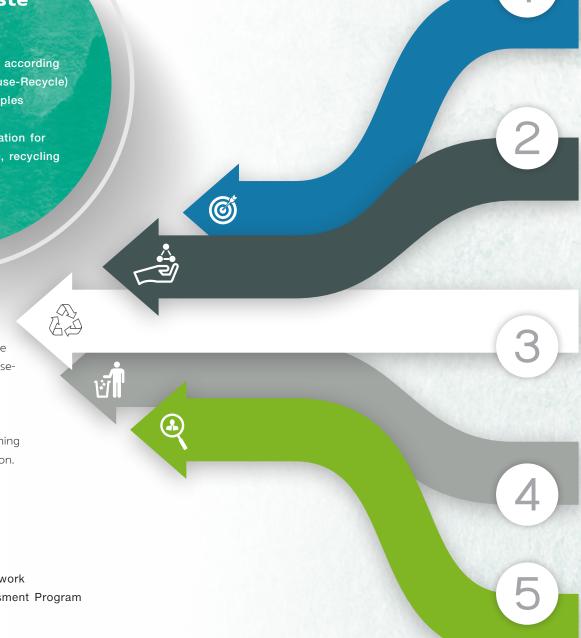
- Reduce waste generation through preventive measures built into design, material choice and enhanced production efficiency
- Efficiently manage waste to achieve Zero Waste to Landfill
- Govern external waste management to ensure efficiency in tandem with reducing external waste disposal volume to minimize risk of inappropriate or breach of proper disposal

#### Consumer Behavior Change

 Encourage consumer to practice waste-separation correctly at source

#### Monitoring and Validation

- · Conduct reporting focusing on benchmarking performance against targets according to international standards
- Conduct assurance for data/performance report by external party



# **Biodiversity** and Ecosystem

- · Conserve biodiversity in limestone quarry and agroforest
- Generate Net Positive Impact in every process and ensure integrity of sustainable ecosystem

SCG is committed in its path as a role model in biodiversity conservation by caring for the environment and biodiversity through sustainable management. To achieve Net Positive Impact in all processes involved, we partner with stakeholders to maintain biodiversity and sustainable ecosystem.

# **Policies and Guidelines**

- SCG Environment and Climate Policy
- · Quarry Rehabilitation and Biodiversity Policy

#### **Project Development**

- Initiate biodiversity conservation project in operational sites to achieve Net Positive
- · Partner with external experts to develop work plan and performance monitoring
- · Engage with community and stakeholders from the stage of work plan formulation to implementation
- Use international indicators to evaluate projects qualitatively



# Stakeholder Communication and Awareness-raising

- · Promote knowledge and understanding of ecosystem and biodiversity conservation to strengthen network collaboration
- Increase awareness and appreciation of ecosystem and biodiversity conservation effort by the corporation

#### Monitoring and Verification

- · Progress report of work plan on rehabilitation of affected areas and effort towards ecosystem rehabilitation at work sites
- Monitor, evaluate and certify performance by external expert as inputs for continuous improvement





## Risk Management

 Apply risk management principle throughout the value chain to lay down preventive approach, rehabilitation and maintenance

# **Air Quality** Management

- · Manage air quality, noise and vibration, using latest top-line technology available
- · Monitor and manage pollution in company's sites and surrounding areas that might be affected

SCG prioritizes pollution management, within its own premises and the vicinity which might be affected. It has adopted an approach to manage and ensure that air quality, noise and vibration comply with standards deploying latest and best technology. At the same time, it sets targets and monitors consistently to prevent impact on the community and environment. In addition, SCG expand its expertise and technology to solve the air quality problems of society.

# **Implementation Framework Policies and**

 SCG Environment and Climate Policy

**Guidelines** 

- SCG Environmental Management Framework
- SCG Environmental Performance Assessment

# Set Goal, Approach and Strategy

- Governance structure led by top executives
- · Formulate policy, strategy, management measures along with quantitative targets on reduction of impact from air pollution, noise and vibration as compliant with legal and international standards



#### Air Pollution Management

- Compliance with policy and measures planned to achieve the goal
- Deploy latest and best technology to control air quality, noise and vibration
- Preventive maintenance of machineries used for pollution control for optimal performance
- Measures air quality, noise and vibration with effective methods and equipment according to established standards consistently both in the company area and the surrounding area





### Community and Stakeholder Engagement

- Provide communication channel on air pollution, noise and vibration management to stakeholders regularly
- Listen to opinions from community and stakeholders for continuous improvement of air quality, noise and vibration management



#### Monitoring and Verification

- Conduct performance reporting against target that have been set in line with international standards
- Monitor performance of air pollution, noise and vibration control equipment and measurement tools according to preventive maintenance plan to optimize efficiency
- Conduct assurance for data/performance report by external expert



# **Sustainability Guidelines**

· Corporate Sustainability guide for Listed Company by the Stock Exchange of Thailand, 2020

#### **ESG Disclosure Framework**

- Global Reporting Initiative (GRI)
- Sustainability Accounting Standards Board (SASB)
- Task Force on Climate-related Financial Disclosures (TCFD)
- Science Based Targets initiative (SBTi)

## **ESG Rating Agency**

- Dow Jones Sustainability Indices (DJSI)
- Sustainalytics
- Morgan Stanley Capital International (MSCI)
- Carbon Disclosure Project (CDP)

#### Reference

- SCG Corporate Governance Principle
- · SCG Code of Conduct
- · SCG Supplier Code of Conduct
- SCG Risk Management Handbook
- SCG Basic Principles for Human Resources Management
- Human Resources Management Regulations
- Human Resource Management Rules and Regulations
- Whistleblower Policy
- · Guidelines for Green Procurement
- SCG Safety Framework
- Safety Performance Assessment Program
- SCG Contractor Safety Certification System
- Environmental Management Framework
- Environmental Performance Assessment Program



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